



DON'T WAIT, TAP INTO YOUR POTENTIAL TODAY!
Apply for the Atlanta Fire Rescue Foundation's

TUITION ASSISTANCE PROGRAM (TAP)

What is TAP?

TAP is the tuition assistance program provided and funded by the Atlanta Fire Rescue Foundation.

Who can apply for TAP?

The Atlanta Fire Rescue Foundation makes TAP available to *all* AFRD members.

When is the deadline?

Application deadlines are January 31, June 30, and September 30 for the preceding semester. Applications for the Tuition Assistance Program may be obtained from **Melinda Malone** at 404-546-7269 or mamalone@atlantaga.gov. You may also contact Shirley Anne Smith at 404-538-7112 or s.smith@atlantaga.gov.

When will I receive payment?

Approved applicants will be sent assistance checks for the preceding semester on March 1, August 1 and October 15th.

How much does TAP cover per year?

A maximum of \$1,800 per semester per applicant will be provided, and is based on number of applicants and total assistance pool amount requested.

What is the criteria for the Tuition Assistance Program?

Member eligibility is defined by the following criteria:

1. Must have completed two years of continuous ARFD employment
2. Is not under any disciplinary probation or suspension at application submission or dispersion of funds
3. Member agrees to 3 years continuous employment following dispersion of assistance, otherwise must reimburse AFRF for all tuition assistance, and
4. Is working toward an AD/BS/BA degree from a regionally accredited college or university.

Where can I find the program policies and procedures?

For program policies and procedures, visit the Atlanta Fire Rescue Foundation's website at www.atlfrf.org.

If I have questions, who should I contact?

Contact Shirley Anne Smith, Executive Director of AFRF, at s.smith@atlff.org or at 404-538-7112.